

PENFIELD PATRIOTS SPORTS BOOSTER CLUB

Request for Facility Upgrade Cost Assistance

Requests for funds to make facility improvements will be reviewed semi-annually by the **Facilities Committee**. The deadline for requests will be October 1 and March 1 of each year. Requests received after March 1 will be considered for the following years review. The Committee will review and recommend to the Booster Board requests of \$10,000 or less for action by the Boosters. Requests of more than \$10,000 will be reviewed by the Committee for recommendation to the Boosters Board, for their recommendation to the B.O.E. of Penfield as a project for the Districts review. All requests will be considered, but may not be recommended for approval. The better the supporting data for a request the more informed decision the Committee will be able to make. Funds need to be spent within 6 months of approval. Please fill forms out completely including all signatures. Feel free to attach additional sheets.

Requested Item:

Date of request: _____

Date request was received: _____

Date Reviewed by Committee: _____

Group making request: _____

Contact person: _____ Phone # _____ E-mail: _____

Request rationale, alternatives, implications, reasons to be considered:

Who's affected?

Physical Education benefits?

Other?

Outside group benefits?

Time frame of project?

Estimated cost/Date of Estimate: (Please provide two estimates)

Attach a detailed plan where possible for review

Coach's or Athletic director's signature: _____

Committee recommendation YES____ **NO**____ **Amount:** _____

Please put completed form in Sports Booster Club mailbox (in athletic office) or mail to:

**Susan Del Pozzo
129 Willowbend Drive
Penfield, NY 14526**

Questions??

Please contact Sue Del Pozzo at:

Chattycathy79@hotmail.com

455-4281 (Cell Phone)

Thank you!