

PENFIELD PATRIOTS SPORTS BOOSTER CLUB
Minutes for 09/21/09

TITLE/SPORT:		REPRESENTATIVES PRESENT:
Athletic Director		Pete Shambo
President		Tom VanThof
Vice President		Nancy Willer
Secretary		
Treasurer		Chuck Fogle
Assistant Treasurer		
Assistant Principal, Bay Trail		
Bay Trail Representative		
School Board Rep		Karin Wilson
Student Rep		Maddie Willer/Alex Bourcy
Varsity Club Co-Advisor		
Varsity Club Co-Advisor		
Webmaster		
Baseball		Jay Locke
Basketball	Boy's	
Basketball	Girl's	
Basketball	Girl's	Marie Mahany/Joanne McNamara
Bowling		(need a rep)
Cheerleading		Kris Drabik
Cross Country	Boy's	(need a rep)
Cross Country	Girl's	(need a rep)
Field Hockey		Victor Burroughs
Football		Tom VanThof
Golf	Boy's	
Golf	Girl's	
Gymnastics		
Ice Hockey		Al Steves
Lacrosse	Boy's	Jim Huntington
Lacrosse	Girl's	Bill/Kim Connal
Senior Bash		(need a rep)
Skiing	Alpine	
Skiing	Nordic	
Soccer	Bay Trail	
Soccer	Boy's	Phil DiFrancesco
Soccer	Girl's	Nancy Willer
Softball		Anne Zehler
Swimming	Boy's	Kay Gerlach
Swimming	Girl's	Diane Martin
Tennis	Boy's	
Tennis	Girl's	
Track Indoor	Boy's	Kim Crandell
Track Indoor	Girl's	Laura Bourcy
Track Spring	Boy's	
Track Spring	Girl's	Mary Holleran
Volleyball	Boy's	
Volleyball	Girl's	Karin Wilson
Wrestling		

Please let Chris Evans or Beth Gawronski know if you forgot to sign in – Thank you!

Meeting was called to order at 7:00 p.m.

REVIEW OF MINUTES/MEETING INTRODUCTION

- Motion to accept August minutes was made by Karin Wilson and seconded by Nancy Willer.
- A potential discrepancy was noted regarding profit made from the golf tournament (a higher amount was reported in the August minutes than several in attendance felt was accurate). It was recommend (Karin) that the amount referenced by stricken from the minutes and a clarification be noted (including an accurate amount) in subsequent minutes.
- As is typical, individual teams received copies of their updated financial statements.
- Introduction of new representatives
- A follow up presentation (continuation from August meeting) was given by Tim Long from Upstate Savings Cards
- Tim stressed that the fundraiser could be utilized across teams (Global wide) in addition to being used by select teams. The \$10 return on per card (\$15 each) was offered.

ATHLETIC DIRECTOR'S REPORT: PETE SHAMBO

- There have been challenges with the press box, scoreboard and completing the bathrooms. At the time of the meeting, a special order (electrical panel) was holding up progress. It is hoped that these facilities/items will come online by Thanksgiving.
- The clock on field 22 was moved and repowered. It is not functioning properly yet (no external control for it). Pete is working with the contractor on it.
- It is hoped that the West gym will come online the 3rd week of November. Most December contests have been moved away. Other conflicts are being dealt with on a case-by-case basis. Alternative practice plans (in the event that the gym does not come online as anticipated) are in place. Varsity winter coaches have been consulted in developing this contingency plan.
- It was noted that we have to start up our winter modified athletes November 30th so their needs must be considered in any plans (contingency and otherwise).
- Pete expressed concerns about the baseball and softball diamonds. Crabgrass is problematic, yet before chemicals may be used to eliminate the crabgrass, notification of the community must occur. Other issues must be address including installing bases and finishing dugouts. The contractor and district are in communication.
- It was noted that the lines that the turn angle "dove wing" to the water jump (for the Steeplechase) needs to be adjusted. In addition, the finish line was painted on crooked. Both issues will be dealt with. Hurdles are in as are other items needed for the track and field facility.
- Pete did deal with a bullying incident the week of this meeting. He asked all teams to be aware and on top of such issues.
- Pete's direct line for questions and concerns is 249-6736.
- Karen indicated that she will take the challenges with the capital project (specific to athletics) to the Board. Examples of challenges discussed included: finishing the gym in time for winter practices, need for contingency practice plan in case both gymnasiums are not online yet;

seeding of baseball field, construction of softball facilities and challenges with electrical work conducted.

PRESIDENT'S REPORT: TOM VANTHOF

- There are nine new members to the Global Boosters.
- Bricks are expected (week following meeting – hopefully, they will be in for Homecoming.
- There are no proposed (for funding/support) on the table with the Global Boosters outside a request to purchase water bottles for Freshman Class.

VICE PRESIDENT'S REPORT: NANCY WILLER (Nothing to Report)

TREASURER'S REPORT: CHUCK FOGLE

- ❖ Financial statements were provided.
- ❖ Members were reminded about protocols. For example, bounced checks result in a \$20 fee per check. Don't overdraw your team accounts.
- ❖ Members were reminded to be sensitive to people's time and not ask for tight turnaround unless it's really needed. Don't issue an urgent request unless it's truly urgent and plan ahead, please, so that urgent requests aren't necessary.
- ❖ Chuck's e-mail is cfogle@franklilandson.com
- ❖ Continue to remember that with requests over \$150 two signatures and the authorization form (found on the Global website) is needed.

STUDENT REPRESENTATIVES REPORT

- Maddie Willer (soccer softball) and Alex Bourcy (cross country, indoor & outdoor track and field) were introduced.

WEBMASTER (Nothing to Report)

- A reminder was given that 50-50 raffles are not a fundraising option in a public school environment. Private schools can and do utilize them.

The meeting adjourned at 8:15 p.m.

The next Global Booster Club meeting will be on Monday, October 19th at 7pm in A-1.

- ❖ **Please note: Concessions Committee will meet at 6pm on Monday, 10/19 in A-1 to take a tour of the two new spaces.**

ADDITIONAL/PRE AND POST-MEETING NOTES:

The Executive Committee talked briefly after the main meeting and decided to (as they did in 2008) purchase water bottles for the freshman class. It was noted that the bottles should have the Global Booster Club's name on them so it's clear who donated them.

CONCESSIONS: (Sub-committee formed and met at 6 p.m. – prior to Global meeting)

Prior to the regularly scheduled Global Boosters meeting, the Concessions subcommittee met. The following people were in attendance for the 1st meeting of the subcommittee: Karin Wilson, Vic Burroughs, Diane Martin, Kim Crandell, Bill Connal, Jim Huntington and Marie Mahany.

The summary of key points follows:

- Joe Argent reported that he has gathered input from the Monroe Count Heath Department regarding the implications for the Boosters (or individual sports teams) running concessions (as we have in the past and moving forward to the opportunities presented by the new outdoor facility). A) There are two certification levels that apply to this work: a) a 10-hr course (L 2) that implies less public health risk for food preparation and distribution; and B) A 15-hr course (L 1) that implies more significant risk (hot & cold foods – items that need refrigeration, etc).
- A temporary permit to run a concession operation can be issues (an extension of sorts with Penfield's Food Service). This approach could be done if needed, but is not a permanent solution. Joe recommends that a separate permit be acquitted for and utilized consistently for outside concessions.
- It was noted that a training class (for interested Boosters) could be offered in the fall and the spring – attempting to build human capacity and set up a system capable of providing this service (if a vendor is not the best option in the long term).
- If items are prepared in a commercial kitchen are sold, an L 2 would suffice. However, if there is substantive preparation needed, an L 1 is recommended. Only one individual working the service would needs this certification, however.
- It is possible that a Penfield cafeteria employee could be hired (assuming that they would compensated for their time). It was noted, however, that people may not be willing to help if asked too often. The Booster's Club would be well advised to develop its own capacity in this respect.
- It was noted that Penfield Hots is providing a service at Football games. This is being well received (according to discussions in the subcommittee and later in the general Boosters meeting). However, attendance/interest has not been sufficient at other contests (soccer, for example) that they've tried to support. They have also given the Boosters a great profit sharing – 50%. It is not know if they would be able to commit to such a split moving beyond the fall agreement.
- Clearly, an outside vendor will not meet all of the needs and expectations for concession service and other approaches will be needed.
- At the same time, past practices must be considered and careful research conducted and considered (what works and doesn't) before committing to significant changes in practice.
- Also, Karin noted that the rules applying to outside concessions must also be applied – consistently – to indoor concessions. We cannot, for example, make items in our homes and bring them and sell them – crock pot BBQ, for example.
- It's critical that Boosters meeting share these understandings with their stakeholders as we move into the winter season when tournaments might be held.