

**PENFIELD PATRIOTS SPORTS BOOSTER CLUB**

Minutes for 11/16/09

**TITLE/SPORT:****REPRESENTATIVES PRESENT:**

Athletic Director		Pete Shambo
President		Tom VanThof
Vice President		Nancy Willer
Secretary		Chris Evans, Beth Gawronski
Treasurer		Chuck Fogle
Assistant Treasurer		Bill Connal
Assistant Principal, Bay Trail		
Bay Trail Representative		
School Board Rep		
Student Rep		Alex Bourcy
Varsity Club Co-Advisor		
Varsity Club Co-Advisor		
Webmaster		
Baseball		Jay Locke, Mike Travers
Basketball	Boy's	Janet Huddle
Basketball	Girl's	Marie Mahany
Basketball	Girl's	
Bowling		(need a rep)
Cheerleading		Amy Fell
Cross Country	Boy's	(need a rep)
Cross Country	Girl's	Laura Bourcy, Ann Anthony
Field Hockey		Victor Burroughs, Gary Haltof
Football		Tom VanThof
Golf	Boy's	
Golf	Girl's	
Gymnastics		
Ice Hockey		Al Steves
Lacrosse	Boy's	Jim Huntington
Lacrosse	Girl's	Bill/Kim Connal
Senior Bash		Cindy Radley, Nancy Willer
Skiing	Alpine	
Skiing	Nordic	Heather Hansen
Soccer	Bay Trail	
Soccer	Boy's	
Soccer	Girl's	Nancy Willer
Softball		Anne Zehler
Swimming	Boy's	Kay Gerlach
Swimming	Girl's	Diane Martin, Betsy Genenn
Tennis	Boy's	Chris Evans
Tennis	Girl's	Beth Gawronski
Track Indoor	Boy's	(need a rep)
Track Indoor	Girl's	Laura Bourcy
Track Spring	Boy's	(need a rep)
Track Spring	Girl's	Mary Holleran
Volleyball	Boy's	Rhonda Sangster
Volleyball	Girl's	
Wrestling		Linnea Moran

***Please let Chris Evans know if you forgot to sign in – Thank you!***

Meeting was called to order at 7:03 p.m.

## REVIEW OF MINUTES:

- Motion to accept October minutes was made by Laura Bourcy
- Motion seconded by Nancy Willer
- All in favor

## ATHLETIC DIRECTOR: Pete Shambo

- Congratulations to Boys Volleyball, Women's Tennis and Women's Soccer on their successful seasons!
- Facilities update:
  - West Gym ahead of schedule
  - Anticipating November 23rd certificate of significant completion (95% done)
  - Scoreboards and sound systems are up (and being wired)
  - Outside sound system will be completed over the winter
  - Softball diamond will be ready to go
  - Still working on JV field
  - Painted inside of all dugouts this week
  - Wind screen around dugouts?
  - Track and Field timing system should be done pre-Spring
  - All equipment is in for track and field
  - Next week facilities will be winterized (power but no water; bathrooms closed)
  - Will be down time in West Gym for asbestos abatement this summer (floor tiles that were missed last summer)
    - May affect some camp time for 3 days this summer
  - Hitting wall for tennis? Still discussing in the facilities project
  - Two new touch pads for swimming
- Tom Lynds will take on responsibility of Booster website
- Winter sports meetings are individual; not one big group like in the past
- Fundraising idea – 5 Guys in Pittsford Plaza offers 20% of proceeds from team dinner – Pete has flyers
- Reminder – no December meeting – Happy Holidays everybody

## PRESIDENT'S REPORT: Tom VanThof

- Re-working community paver forms to make them more user-friendly
- Next order form (for the 12x12 pavers) will be more accurate
- Encourage purchase of the commercial (12x12) bricks
- By the end of the week Tom hopes to have an accounting of current bricks installed
- If any questions, email Tom: [tom\\_vanthof@penfield.monroe.edu](mailto:tom_vanthof@penfield.monroe.edu)
- Next order out by February so delivery by April and installation in May
- New forms will be available in Athletic Director's office
- Question was asked about Corporate Bricks – what percentage goes to a particular sport?
  - Corporate brick proceeds just go in the Global fund, not individual sports like the smaller ones.

## VICE PRESIDENT'S REPORT: Nancy Willer – Nothing to Report

## TREASURER'S REPORT: Chuck Fogle

- ❖ Check your individual sport's transaction detail report for accuracy
- ❖ Please call Chuck **before** sending faxes so he does not miss it
- ❖ Let him know if request is urgent and then be at the phone number you leave him

- ❖ Best way to reach him is email: [cfogle@franklilandson.com](mailto:cfogle@franklilandson.com)
- ❖ Can scan a request and email it to him

**WEBMASTER:** rep not present

**STUDENT REP:** Alex Bourcy

- Over 100 athletes signed up for indoor track
- They are happy they do not have to run in the halls anymore!

**FUNDRAISING/GOLF TOURNAMENT:** rep not present

**CONCESSIONS:** Concessions Committee – Karin not present; Tom led discussion

- Concessions Lottery was at 6:30 prior to tonight's Booster Club meeting
- New Concessions Policies and Procedures were passed around to booster reps
- Discussed need to make sure lottery is run consistently from year to year
- **Section 3A amendment was discussed and agreed upon as follows:**
  - Fall sports lottery conducted in May (6:30 pm prior to May Booster Club meeting)
  - Winter sports lottery conducted in November (6:30 pm prior to November Booster Club mtg)
  - Spring sports lottery conducted in February (6:30 pm prior to February Booster Club meeting)
- Question was asked regarding how to cancel without being assessed \$150 no-show penalty?
- **Section 7 amendment was discussed and agreed upon as follows:**
  - Notify Athletic Director's Office by 4pm 2 days (at least 48 hours) prior to the event
  - If Monday game, call by 4pm on the preceding Friday
  - 249-6736 is the Athletic Director (Pete Shambo's) direct line
  - 249-6733 is the Athletic Department Secretary line
  - The Athletic Director will then notify the Seasonal Concessions Representative
- Nancy Willer motioned that the Concessions Policies and Procedures reflect the agreed-upon amendments.
- Anne Zehler seconded
- All in Favor
- Question was asked as to who gets to take the cancelled event?
  - This will be discussed by the Concessions Committee who will then present their recommendations.
- The Concessions Policies and Procedures will be reviewed annually between February and May lotteries.
- Note: Tournaments are totally independent of concessions (they are fundraisers for individual sports teams)
- Question was asked about hotdogs, hamburgers, sausage or chicken requiring health training and certification through cafeteria staff.
  - Certified person will need to be there – either get your personnel/parent volunteers trained or hire (at overtime wage) cafeteria staff to fulfill this obligation.
  - 10 hours of training – 5 x 2 hours/week sessions; will not cost anything to get the training, but will need 2-5 people certified from your booster group (to be sure adequate coverage in case someone cannot attend)

- Peanut butter and jelly sandwiches are okay – do not need to be trained and certified to offer these at concessions stand.
- Discussed the need for a new concessions form that is easier to understand.
- Discussion about “net revenues” or “total net revenues” as a revision on the form
- A 50/50 split was discussed as being much easier than the confusing breakdown used in the past
- Concerns expressed: would still have to show how much was spent on pizza and Global should be covered for the cost of the product
- Per Tom – Thank you to the Concessions Committee for all their efforts!!!
- Our goal is to raise money for the programs but we also want to show our hospitality to our visitors/public

**MEMBERSHIP:** rep not present

**OLD/NEW BUSINESS:** Tom VanThof

- Towels will be sold at concessions stand (sophomore class has a couple hundred left to sell)

Bill Connal motioned to end the meeting; Jim Huntington seconded the motion.

The meeting was adjourned at 8:12pm.

The next Global Booster Club meeting will be on Monday, January 11th at 7pm in A-1.