

PENFIELD PATRIOTS SPORTS BOOSTER CLUB

Minutes for 08/17/09

TITLE/SPORT:		REPRESENTATIVES PRESENT:
Athletic Director		Pete Shambo
President		Tom VanThof
Vice President		
Secretary		Chris Evans or Beth Gawronski
Treasurer		Chuck Fogle
Assistant Treasurer		Bill Connal or Paul Dwyer
Assistant Principal, Bay Trail		
Bay Trail Representative		
School Board Rep		Karin Wilson
Student Rep		(need a rep)
Varsity Club Co-Advisor		
Varsity Club Co-Advisor		
Webmaster		
Baseball		Mike Travers
Basketball	Boy's	
Basketball	Girl's	
Basketball	Girl's	Joanne McNamara
Bowling		(need a rep)
Cheerleading		
Cross Country	Boy's	(need a rep)
Cross Country	Girl's	
Field Hockey		Victor Burroughs
Football		Jeff Bleeker, Tom VanThof
Golf	Boy's	
Golf	Girl's	
Gymnastics		Jeffrey Cook
Ice Hockey		Al Steves
Lacrosse	Boy's	Jim Huntington
Lacrosse	Girl's	Bill/Kim Connal
Senior Bash		(need a rep)
Skiing	Alpine	
Skiing	Nordic	
Soccer	Bay Trail	
Soccer	Boy's	Phil DiFrancesco
Soccer	Girl's	
Softball		Anne Zehler
Swimming	Boy's	Kay Gerlach
Swimming	Girl's	Diane Martin
Tennis	Boy's	Chris Evans
Tennis	Girl's	Beth Gawronski
Track Indoor	Boy's	(need a rep)
Track Indoor	Girl's	Laura Bourcy
Track Spring	Boy's	(need a rep)
Track Spring	Girl's	
Volleyball	Boy's	Rhonda Sangster
Volleyball	Girl's	Karin Wilson
Wrestling		

Please let Chris Evans or Beth Gawronski know if you forgot to sign in – Thank you!

Meeting was called to order at 7:00 p.m.

REVIEW OF MINUTES:

Motion to accept June minutes was made by Jeff Bleecker and seconded by Mike Travers

- Introduction of new representatives
- Fundraising presentation by Tim Long from Upstate Savings Cards
 - Tim stressed they use all local merchants and have secured a lot more in Penfield this year
 - Cards cost \$15 to sell (retain \$7.50 for organization); if sell enough cards, get to retain \$10

ATHLETIC DIRECTOR: Pete Shambo

- Pete distributed new Family First deposit slips to reps as needed
- Noted that the new representatives met at 6pm (an hour before our meeting)
- Pete gave them a tour and brought them up to speed
- Volleyball will be in the back (East) gym for home matches
- New Booster/Concessions area being built in West gym
 - Regarding outside concessions: chiller for cold drinks, warmer for pre-cooked foods; need to consider purchase of new refrigerator/freezer combo
 - Also need to consider hiring an outside vendor to handle it
 - Marie Mahany is stepping down from Concessions Chair and suggested we consider making the job into three different seasons (fall, winter, spring)
 - Questions of how do we decide who gets to run concessions (i.e., not convenient for baseball, softball located away from stadium site)
 - There was a problem last year with people not showing up for games they were signed up to work
- As season begins there are many things not complete yet:
 - No access to press box yet (structural issues to be resolved)
 - No sport clock
 - No announcement capabilities yet
 - Bathrooms, storage area and concessions will be complete as of 9/1
- District's main focus right now is in getting the building ready for school, sports is a secondary concern
- We can use portable sound system for now
- No date commitment for press box yet
- Personalized paver blocks will be delivered in late September
- Trying to target 10/10 as opening day of new stadium (homecoming)
- West gym not available until January 1st so all home basketball games have been moved to January
- No food or drink allowed in new gym bleachers
- There will be a designated place for eating/drinking
- Gymnastics will take shuttle bus to Gymnastics Training Center; parents pick up from GTC
- Men's and Women's soccer, field hockey and football will be sharing the turf
- Varsity teams get to practice on turf
- JV field hockey gets to play on turf due to one set of officials & daylight savings time
- Freshman and JV football will play on sod field
- Track is lined, hurdles to be delivered 8/29
- Tennis still on courts, JV and Varsity play at separate locations
- Field 22 water is on (training for soccer)
- Field 9 is for soccer; freshman soccer is up on the hill
- Freshman girls on JV softball diamond
- Please help Pete with patience factor and any ideas that will help
- 8/27 is fall sports parents meeting night in the bleachers (open house) 8/28 is rain date

- Teams can stay outside and talk or can go to the inside school assigned area
- Pete's direct line is 249-6736

PRESIDENT'S REPORT: Tom VanThof

- ❖ Made first deposit on first order of bricks
- ❖ Jim Cleveland will replace blank bricks with personalized ones as they arrive
- ❖ Due to design elements, the cost for having a chief or patriots eagle will go up (so will get less per brick than initially thought)
- ❖ Can still order bricks; disregard the due date listed on website
- ❖ Will expand brick areas as they sell
- ❖ 8/25 & 8/26 – Freshman are coming in, need a rep to man a table each night
 - (Beth Gawronski and Diane Martin volunteered to help with this)
- ❖ 8/27 – parent night – need someone to man the global booster table
 - Phil DiFrancesco volunteered to help with this
- ❖ Reps to pick up membership and brick forms at table to pass out at meetings
- ❖ Bill Smith (used to be a distributor for Valenti Sports) is offering \$11/\$12 hats – with as few as 24 per order – ask Tom if interested

NEW BUSINESS:

- ❖ Need a Webmaster and Student Representative

TREASURER'S REPORT: Chuck Fogle

- 8/9 is the cutoff on current account sheets for deposits
- Call or email Chuck with any questions regarding check deposits
- Chuck's phone: 787-0361 home or 265-0490 cell or email: cfogle@franklilandson.com
- Be careful with Penfield Country Club sending bills directly to Chuck (need to go through representative and get proper signatures)
- Regarding Check Authorization Forms: up to \$150 is one signature, over \$150 is two signatures
- Let Chuck know if you have any questions on financial statement – remember, negative equals positive balance
- Also can ask Chuck about insurance and camps
 - Please note: Pete already purchased insurance for Fastrac, Hess Mart, Penfield Town facilities. Let Pete know if different venue needed
 - Need to hire a kitchen helper from school if using their facilities
- Please DO NOT BOUNCE CHECKS, Boosters incur \$20 fee per bounced check

FUNDRAISING/GOLF TOURNAMENT: Karin Wilson

- Did okay with golf tournament and cleared about \$7,200
- Will begin earlier this year so we are not rushing around at the last minute
- Focusing on underwriting (sponsorship) this year (such as lunch, dinner sponsors)

CONCESSIONS: (Sub-committee has been formed)

- Advantage of indoor (gym) facility is that we will not have to move food/drinks back and forth
- If want to take concessions to next level beyond pizza, sport drinks and candy (to hamburgers, hot dogs, pre-cooked sausage) we will need to have reps complete a 10-hour course and have a trained booster rep working the concessions

- If handling ourselves, we need to purchase an event grille;
 - a warmer can be provided by Argento
- Organizing with the Health Department so there will not be a cost to take the 10-hour course
- If want to sell items that need refrigeration or to be kept warm, need certification
- Facility held liable, not individual vendors
- Need a decision within a week (committee needs to make a recommendation for the group) as to whether we will be handling concessions ourselves
- Concessions sub-committee includes:
 - *Laura Bourcy, *Diane Martin, Paul Dwyer, Karin Wilson, Bill Connal, Marie Mahany, Nancy Willer, Kaye Gerlach, Jim Huntington (*indicates new members)
- Note: reconciliation for concessions is on the website and in the by laws
- Concessions reps are to respond to Karin Wilson by tomorrow; committee will be meeting ASAP (by the end of the week) to discuss a recommendation for the group

Bill Connal motioned to end the meeting; Laura Bourcy seconded the motion.

The meeting was adjourned at 9:00pm.

The next Global Booster Club meeting will be on Monday, September 21st at 7pm in A-1.
Please note: Concessions Committee will meet beforehand at 6pm on Monday, 9/21 in A-1.